

**Scio Central School District
Board of Education Meeting Minutes**

**April 17, 2018
Regular Meeting**

**Elementary Library
Scio, NY**

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- School Board Members:** Loren Knapp, President
Jon Nickerson, Vice-President
Douglas Walsh
Kelly Cumpston
Lyman Lyon
Race Printup, Student Ex-Officio Member
- Board Members Absent:** David Roberts
Mary Weimer
- Staff Present:** Gregory Hardy, Superintendent
Nichele James, Business Manager
Cristy McKinley, Director of Curriculum & Instruction
Kelly Morehouse, Director of Pupil Personnel Services
Doreen Martin, Senior Maintenance Mechanic/Athletic Director
Cindy Winchell, Cafeteria Manager
Jay Chandler, Transportation Supervisor
- Others Present:** Lynda Quick, Shannon McKinley, Grace Printup, Scott Printup
- Call to Order/Pledge of Allegiance:** Mrs. Knapp called the meeting to order at 6:30 p.m. followed by the pledge to the flag.
- AGENDA REVIEW:** Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve the agenda as presented. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO
- COMMUNITY RECOGNITION:** None
- REPORTS:**
- Board:** Mrs. Law reported that the district has received two (2) petitions to run for board election. Mr. Lyon shared correspondence he has had with government officials in regards to funding.
- Superintendent:** Mr. Hardy provided an update on the Capital Improvements Project.
- Business Manager:** Ms. James asked if there were any questions on the financial reports. Mr. Lyon asked questions regarding the itemized budget for the board, asked for additional clarification and thanked Ms. James for the work she did on the reports. Ms. James reported on the BOCES Administrative Budget, the TOT grant, the property tax report card, and the financial reports.
- Principal:** Ms. Race was excused from tonight's meeting due to illness.
- Director of Curriculum & Instruction:** Mrs. McKinley reported on the UPK Self-Assessment and Quality Action Plan, Social Studies textbook purchase, and the exempt status the district received on the CR Part 154 Comprehensive Plan for the Education of ELLs.

Director of Pupil Personnel Services: Mrs. Morehouse reported on the wonderful teams that work in our school. The Mission Possible Team is in year 2 and has worked on teacher incentive and discipline. The Behavior Team has created a matrix of expected behaviors and outlines a tier process which have been posted throughout the building.

Sr. Maintenance Mechanic/AD: Ms. Martin reported that spring sports are being delayed (rescheduled) due to the wintery weather we are experiencing.

Cafeteria Manager: Mrs. Winchell reported that it is a busy time of year. Mrs. Winchell attended the American Dairy Association meeting and the Food Show in Erie, PA. The cafeteria has received two (2) new tables this past week.

Transportation Manager: Mr. Chandler reported that Genesee Valley will be returning the favor of utilizing our lift by the use of their car wash.

Student Member: Mr. Printup reported on the upcoming Talent Show, future kickball tournament, FBLA activities, Math-a-thon, and Quiz Bowl.

FINANCIAL:

Minutes: Motion by Jon Nickerson, seconded by Doug Walsh, to approve the **minutes of 03/14/18**. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Treasurer, Extracurricular Treasurer, & School Lunch Reports: Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve the **monthly Treasurer, Extracurricular Treasurer, and the School Lunch Reports for February 2018**. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Textbook Purchase: Upon the recommendation of the Superintendent and on motion of Jon Nickerson and seconded by Doug Walsh, to approve the purchase of Houghton Mifflin Harcourt **Social Studies textbooks** (ISBN #9781328862426 and #9781328699459) not to exceed the amount of \$5,500. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

PERSONNEL:

Leave of Absence: Motion by Jon Nickerson, seconded by Kelly Cumpston, the request of **Pamela Perry** who serves in the position of Custodian, for a leave of absence effective March 6, 2018 until such time medical clearance is received in accordance with Article XIV of the Civil Service Employees Association is granted. This employee will exhaust all sick days through this absence and may be eligible for pay through the sick bank. Reason for the leave is medical. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Letters of Intent to Retire: Motion by Jon Nickerson, seconded by Kelly Cumpston, to accept a letter of intent to retire and resign from **Melody Grabow** with regret from her position of Elementary Teacher effective 6/30/18. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Motion by Doug Walsh, seconded by Jon Nickerson, to accept a letter of intent to retire and resign from **Marcia Habberfield** with regret from her position of Teaching Assistant and Bus Attendant effective 6/30/18. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Resignations: Motion by Kelly Cumpston, seconded by Jon Nickerson, to accept the resignation of **Paige Low** from her long-term substitute position of **English Teacher** effective 6/30/18. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Motion by Jon Nickerson, seconded by Kelly Cumpston, to accept the resignation of **Lorraine Walsh** with regret from her position of **Cook and Bus Attendant** effective 4/15/18. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Appointment/Senior Typist: Upon the recommendation of the Superintendent and on motion by Doug Walsh and seconded by Jon Nickerson, **Beverly Broach** who is to serve in the position of Senior Typist - 11 months is hereby appointed for a probationary period of fifty-two weeks commencing on 4/18/18 and ending on 4/18/19. The rate of pay will be pursuant to the collective bargaining agreement between the Scio Central School District and the Civil Service Employees Association Local 1000. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Substitute List: Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve the following addition to the **2017-18 substitute list**. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO
Kyla Clark - Support Staff/Nurse

DISCUSSION & ACTION:

CSE/CPSE/504 Recommendations: Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve the following **CSE/CPSE/504 Recommendations** as presented. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO
#33220 - SI/Annual Review
#32713 - LD/Reevaluation
#32712 - LD/Reevaluation
#32146 - OHI/Reevaluation
#32276 - LD/Annual Review
#33303 - OHI/Reevaluation
#32256 - OHI/Amendment
#33029 - LD/Reevaluation
#32392 - OHI/Annual Review

Cooperative Purchasing Resolution for 2018-19: Motion by Jon Nickerson, seconded by Kelly Cumpston, to adopt the following **Cooperative Purchasing Resolution** for the 2018-19 school year. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2018-2019 fiscal year, and**

WHEREAS, The Scio Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Scio Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Scio Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Scio Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Scio Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Appointment/Chairperson: Motion by Jon Nickerson, seconded by Kelly Cumpston, to appoint **Loren Knapp** to serve as the **Chairperson of the Annual District Meeting (Budget Vote)** on May 15, 2018. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Property Tax Report Card: Motion by Doug Walsh, seconded by Jon Nickerson, to approve the **Property Tax Report Card for the 2018-19 budget year** as submitted. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

Memorandum of Understanding - Teachers of Tomorrow Grant: Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve and authorize the superintendent to execute **Memorandums of Understanding** for those eligible for the Teacher Recruitment Incentive under the Teachers of Tomorrow Program for the 2017-18 school year. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

BOCES Administrative Budget: Motion by Jon Nickerson, seconded by Doug Walsh, to adopt the **2018-2019 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget**. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

BOCES Board Members: Motion by Jon Nickerson, seconded by Doug Walsh, to cast one vote for the following to serve as **BOCES Board Members** for three-year terms:
5-Yes; 2-Absent: M Weimer, D Roberts C/SO
Charles Bessette - Area 2
Ira Katzenstein - Area 5
Michael Conroy - Area 6

Transportation Requests: Motion by Jon Nickerson, seconded by Kelly Cumpston, to approve the **Transportation Requests** for the 2018-19 school year as submitted. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

OLD BUSINESS: None

NEW BUSINESS: None

POLICY UPDATES: None

CORRESPONDENCE: The Board of Education received an invitation to attend the 2018 School Risk Management Seminars sponsored by the Utica National Insurance Group, a letter from NYSSBA, a letter from Elliott Property Management, LLC, information on the WNY Education Law Conference, and the March 2018 issues of *District Administration* and *High School Today*.

APPOINTMENT: Motion by Jon Nickerson, seconded by Kelly Cumpston, to appoint Loren Knapp **clerk pro-tem** for the remainder of the meeting. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

EXECUTIVE SESSION: Motion by Jon Nickerson, seconded by Doug Walsh, to enter **executive session** at 6:53 p.m. to discuss particular personnel/contract negotiations with Ms. Quick. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

OPEN SESSION: Motion by Jon Nickerson, seconded by Kelly Cumpston, to return to **open session** at 7:34 p.m. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

ADJOURN: Motion by Jon Nickerson, seconded by Doug Walsh, to **adjourn** the meeting at 7:34 p.m. 5-Yes; 2-Absent: M Weimer, D Roberts C/SO

NEXT MEETING: The **next meeting** of the Board of Education will be our **Public Hearing and Regular Meeting** on **Wednesday, May 2, 2018** at 6:30 p.m. in the Elementary Auditorium.

Respectfully Submitted,

Catherine M. Law
District Clerk

Loren Knapp
Clerk Pro-Tem